

## VACANCY ANNOUNCEMENT AT GMIT

**Job Location:** Nalaikh district, Ulaanbaatar, Mongolia

**Posting Date:** 20/03/2025

**Closing Date:** 20/04/2025

**Expected Starting Date:** 04/2025

**Salary:** Commensurate with education and experience.

Established in 2013, the German-Mongolian Institute for Resources and Technology (GMIT) is the youngest state university in Mongolia and the first university based on bilateral governmental cooperation. The founding of GMIT was jointly initiated by the Mongolian and German Federal Governments, and it continues to support the development of the university.

### ASSISTANT TO CHEMISTRY AND ENVIRONMENTAL LABORATORY

#### ***Responsibilities:***

- Assist in the Chemistry Laboratory
- Support laboratory class supervision
- Manage the purchase of laboratory equipment, tools, and reagents and handle inventory registration
- Serve the GMIT community

#### ***Minimum Qualifications (Knowledge, Skills and Abilities):***

- A bachelor's degree in Chemistry, Chemical Engineering or related field;
- Sufficient English skill in written and oral communication;
- A strong commitment to the university's mission through active engagement in research, education, self-governance, and service.

#### ***Required documents:***

- An application letter
- An up-to-date Curriculum Vitae
- Copies of relevant certificates and diplomas
- Reference letters from past employment

#### ***How to apply:***

All documents must be submitted in English and Mongolian as pdf files to the email address [recruitment@gmit.edu.mn](mailto:recruitment@gmit.edu.mn). A certified English translation is required for documents issued in other languages.

Web page: [www.gmit.edu.mn](http://www.gmit.edu.mn)

For any inquiries related to the vacancy, please contact our HR Department via email or at (+976) 70232090.

**Only shortlisted applicants will be invited for an interview.**